

FIGURE 4 - ORGANIZATION CHART

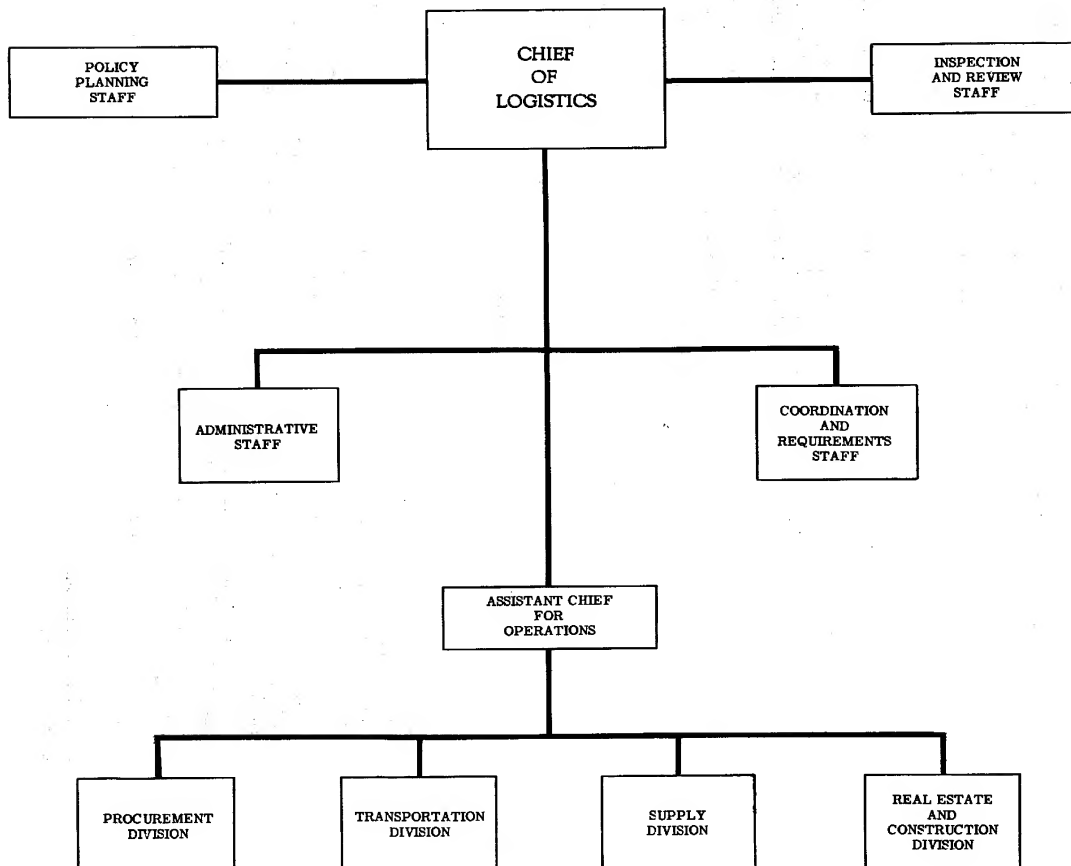
LOGISTICS OFFICE

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REGULATION

ORGANIZATION
20 March 1953**LOGISTICS OFFICE****15. MISSION**

The Chief of Logistics is responsible for the procurement, distribution, and accountability of Agency equipment and supplies; for transportation of personnel, equipment, and supplies; for meeting real estate and construction needs, except for securing space assignments through the General Services Administration in the metropolitan area of Washington, D. C.; and for the coordination and compilation of forecasts of requirements for Agency logistical support.

16. FUNCTIONS

The Chief of Logistics shall:

- a. Develop, recommend, and implement programs, policies, and procedures for the logistical support of all CIA activities.
- b. Procure, or provide technical guidance as necessary for the procurement of services, and materials and supplies determined necessary for Agency activities, directly or by contract, from commercial, military, and other Government sources.
- c. Negotiate, with officials of other Government organizations, agreements to ensure that CIA logistical requirements are met on a timely basis.
- d. Provide domestic facilities and technical guidance for operation of overseas facilities, for receiving, inspecting, warehousing, packing, issuing, and disposing of supplies and equipment.
- e. Arrange for the transportation of personnel, equipment, property, and supplies, except for motor pool services in the metropolitan area of Washington, D. C.
- f. Provide for the maintenance and servicing of all Agency vehicles in the metropolitan area of Washington, D. C., except that the General Services Office shall be responsible for first echelon maintenance of its assigned vehicles.
- g. Perform necessary coordination and compile requirements for equipment and supplies essential for Agency operations, including the development of supply programs, stock levels, production capacity requirements, and controlled materials program requirements.
- h. Provide for the design and construction of office space, warehousing, living quarters, communications, and monitoring facilities and utilities such as power installations, sewer and water systems, heating and air conditioning, and refrigeration throughout CIA; and acquire real estate, improved or unimproved, by purchase or otherwise, except for securing space assignments through the General Services Administration in the metropolitan area of Washington, D. C.
- i. Assume, on behalf of the Director of Central Intelligence, accountability of and responsibility for Agency supplies, equipment, and real estate.
- j. Develop and implement regulations and procedures pertaining to an integrated Agency stock-accounting system.
- k. Coordinate all phases of logistical support and assist as required in the preparation of logistical annexes for operational plans.

17. ORGANIZATION

See organization chart, Figure 5.